

Stoke Sub Hamdon Parish Council

Finance & Resources Committee

Parish Clerk: Neil Bloomfield. clerk@stoke-sub-hamdon-pc.gov.uk

To: Members of the Finance Committee

Cllr Middleton (Chair)

Cllr L Foley Cllr Merrick Cllr Phillips. Cllr Burton Cllr M Foley

21st September 2023

Dear Councillor

You are summoned to the meeting of Stoke sub Hamdon Parish Council Finance & Resources Committee at **6.00pm** on **Tuesday 26th September 2023** at the **Lighthouse** to transact the business set out below.

Neil Bloomfield
Parish Clerk

Councillors are reminded that as holders of public Office they are expected to comply with the Nolan Principles, and the Councils Code of Conduct as well as showing respects for others in accordance with the law.

As per Councils Standing Order 3(e) there will be an opportunity for members of the public to comment on Agenda items (at the discretion of the chairman of the meeting). As per Standing order 3(f) the public question comment time is limited to 5 minutes each, and the session should not exceed 30 minutes (unless directed by the chairman of the meeting)

AGENDA

FG/23/16 Recording of meetings

Attention is draw to the Councils policy on recording meetings. Those wishing to record meetings are asked to notify prior to or at the commencement of the meeting if they intend to audio/video record public proceedings. The council will record the meeting.

FG/23/17 Apologies For Absence

Any apologies for absence to be accepted by committee

FG/23/18 Declarations Of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Council's Code of Conduct. To note declared interests and any dispensations granted. Councillors with a disclosable pecuniary interest (DPI) for any agenda item must request in writing, or immediately prior to the commencement of the meeting an interest to the proper officer who may grant a dispensation.

FG/23/19 Public Questions

(Committee Chairs discretion applies) Members of the Public may speak for up to 3 minutes to raise relevant issues. Matters raised should not lead to a debate and the chair can instruct a written response be provided.

FG/23/20 Website Hosting

The village/council website is currently hosted by Hugo Fox which has been provided as a free hosting service. From 4/10/23 this will cease. To continue using this hosting platform will incur a monthly fee of £19.99. Councils current service will end if this agreement isn't accepted. To consider what action committee should take. It is within delegated authority to enter into this agreement and notify council.

FG/23/21. Hamdon Youth & Family Centre Funding

Under the terms of agreements with the HYFC trust an annual management fee (grant) is paid to assist in the running of the centre. This grant has been called is subject to a biannual review. That review is overdue and committee is asked to consider how it wishes to proceed.

FG/23/22. Bank and Building Society Accounts

- 1) To receive an update on the status of signatories to the building society account, and to note the changes to signatories on other council accounts.
- 2) To consider alternative arrangements to the existing deposit accounts which provide a poor return.

FG/23/23. Internal Audit Report

To review and consider actions required based on the internal auditor report.

FG/23/24 Unit 7 North Street Workshops-Lease

Members are asked to consider a small business agreement (lease) between HRH The Prince of Wales and Stoke sub Hamdon Parish Council. The peppercorn rent lease would commence 1st October 2023 is for 2 years on UNIT 7 North Street Workshops and is to provide an office and meeting space for the council. Chair of Council and The Clerk have been authorised by council (23/164) to sign such a lease.

FG/23/25. Leases, Trust agreements, charges & Fees

To consider the independent report on Council project spending, accepted in full by council (23/167) and its recommendation to fully review all council leases and tenancies including value for money of all grants and leases.

FG/23/26 Budget Monitoring

To consider the predicted budgetary position to actual spend and consider any requirement to vire funds

FG/23/27 Budget Setting 2024/2025

All meetings regarding budget settings will be held in public.

To consider the future budgetary requirements of council and agree a calendar of meetings AND to have a first draft budget for full council to consider at the November Full Council meeting. A final draft budget will be presented to full council January 2025.

FG/23/28 Future Projects

The committee are asked to consider future projects and funding requirements