

**MINUTES OF STOKE SUB HAMDON PARISH COUNCIL**  
**MONTHLY MEETING**  
**HELD ON WEDNESDAY 5<sup>TH</sup> SEPTEMBER 2018**  
**IN THE MEMORIAL HALL**

**18/102/a PRESENT:**

**Members:** Mrs Barbara Brooks (Chairman), Mr Hugh Donovan (Vice Chairman), Mr Andy Dawe, Mr Robert Manning, Mrs Suzanne Nelms, and Mr Malcolm Uhlhorn

**Others:**

Mrs Sarah Moore (Clerk), Mrs Sylvia Seal (District Councillor), Mr Neil Bloomfield (County Councillor), Sarah Hickey, Legal Team SSDC and 2 members of the public

**18/102/b APOLOGIES:**

Mrs Rebecca Merrick, Mr Graham Middleton and Mr Stephen Waldock

Cllr Brooks declared that the meeting was being recorded and asked the public to state if they did not wish to be recorded or whether anyone else wanted to record the meeting.

**18/103 DECLARATION OF INTEREST:**

Cllr Brooks declared an interest in the Memorial Hall, Hamdon Youth Centre and the Hamdon Youth Group.

Cllr Donovan declared an interest in the Hamdon Youth Centre

Cllr Manning declared an interest in the Sports and Recreation Trust and planning application 18/02533/TPO

Cllr Nelms declared an interest in the Hamdon Community Arts Project

Cllr Uhlhorn declared an interest in the Memorial Hall

**18/104 SSDC REPORT**

Sarah Hickey, SSDC, gave a confidential and sensitive report to the parish council. Cllr Brooks stated that due to the nature of the report press and public should be excluded from the meeting for this agenda item.

Proposed: Cllr Donovan    Seconded: Cllr Manning    agreed unanimously

*The Press and Public are excluded from the meeting in accordance with Section 1(2) of the Public Bodies Admission to Meetings Act 1960 by reason of the confidential nature of business to be discussed.*

**18/105 PUBLIC SESSION:**

Cllr Bloomfield gave his report – see minute ref: 18/108/b  
(Cllr Bloomfield left the meeting)

A resident thought that the parish council was discriminating against the elderly and complained it was difficult to read the minutes on the noticeboard as the board is too high, the font used was too small and the minutes are obscured by condensation. The only way those with visual impairments can read the minutes is via the village website. Unfortunately, the website is not up to date. He also complained that no agendas are shown on the website and the newsletters on the website are not up to date. The resident also complained that the report on the Hamdon Youth Centre was not on the website. Cllr Brooks said once the contracts have been exchanged this report will go on the website, but it would not be appropriate until that legal process had happened.

The resident said that draft minutes should also go on the website especially if there is more than four weeks between meetings. Cllr Brooks said that this was a policy issue for councillors as there was no legal requirement to publicise draft minutes, only the approved ones and this would be discussed.

**18/106 MINUTES OF PREVIOUS MEETING:**

It was agreed to remove the additional 'the' in *Minute ref: 18/084*. The Minutes of the July Parish Council meeting were signed and approved.

Proposed: Cllr Uhlhorn    Seconded: Cllr Donovan    agreed unanimously

The Minutes of the Extraordinary meeting on the Hamdon Youth Centre were signed and approved.

Proposed: Cllr Donovan    Seconded: Cllr Nelms    1 abstained; 3 agreed

**18/107 MATTERS ARISING FROM MINUTES:**

**18/107/a Review of Action List**

The Clerk reviewed the items on the Action List:

- i) Overhanging Trees, opposite Tayberry Close, East Stoke – this will be reviewed once the decision is known regarding the SCC cuts. It was pointed out that some of the trees may have TPO's on them.  
Cllr Nelms said that the owner of the large hedge near this area needs to be contacted as there are brambles obstructing the footpath causing the schoolchildren to walk into the road.
- ii) North Street Line Marking – the main line marking has been carried out but the 'SLOW' sign southbound just before the main Castle Farm entrance has not been done.
- iii) The transformation of 'See Wall' area is currently on hold. Cllr Manning said the wall along the top of the High Street and the farm land is coming away from the pavement. This is on the farmer's boundary, so the repair of the wall could be down to the landowner. This will be raised with the Duchy of Cornwall
- iv) Block drain in East Stoke/Montacute Road - the drain has been 'red-lined' by Highways but it appears that nothing has been done to clear the drain as there are weeds growing out of it. It was agreed to speak to Cllr Bloomfield.
- v) Tender documents for tree work – the advert has gone in the Western Gazette.
- vi) Acquisition of land for additional cemetery – the Duchy Land Agent has given some dates for a site meeting
- vii) Refurbishment of picnic tables – The handyman was unable to give a cheaper quote, so the Clerk is contacting other contractors. Action Clerk
- viii) It was reported the new litter bins had just been installed. The Clerk agreed to contact Streetscene regarding the compost and plants Action Clerk
- ix) Insurance Claim – the insurance assessor did a site visit in Tunwell Well. This is ongoing
- x) New Cut footpath – this has been reported to Rights of Way via the website.
- xi) Online Banking – the switching of accounts cannot be done via the website as an account needs to be created. It was agreed to make a resolution under the Finance section of the agenda.
- xii) Weeds in gutters – this has been reported to Highways
- xiii) Parking on junctions at Stonehill – this was reported to Highways and a request for double yellow lines to be put in and an Order has been submitted.

**18/108                    DISTRICT & COUNTY COUNCILLORS:**

**18/108/a      Sylvia Seal – District Councillor**

Cllr Seal commented on the possibility of a unitary authority. Cllr Seal praised the Finance Team at SSDC and the mid-term finances are looking good. The transformation programme is a complete change in culture and SSDC are becoming more business like with their income generation team looking for business outside the district council. Cllr Seal said through the transformation process some departments within SSDC have undergone considerable changes such as the planning department. At present there are staff shortages, so some planning services could be delayed. A resident had complained about the debris from the tree felling in Cole Lane and this has been dealt with.

**18/108/b      Neil Bloomfield – County Councillor:**

Cllr Bloomfield reported that emergency cuts of a further £14million need to be made. Details of the cuts had not yet been confirmed but the areas affected might be Youth Provision grants; adult services with money being diverted from adult services into children's services to try and compensate the cuts to special education and needs children; funding to the Citizen's Advice Bureau and, it is likely that some bureaux will close; preventative road gritting; grass and hedge cutting which will only be done on safety grounds, preventative jetting of drains which will only be done in an emergency; gully cleaning unless an emergency; roadside salt bins will not be filled; and bus subsidies are under reviewed which could mean that some bus services will close down. These cuts, once agreed, will be put in place immediately and if they are not implemented SCC could go bankrupt before the year-end. Hopefully these cuts will stop the five authorities becoming one unitary authority.

Cllr Bloomfield reported that County carried out a site visit in East Stoke/Windsor Lane and found there was foul water in one of the water courses. Wessex Water has now repaired the sewer.

**18/109                    SPORTS AND RECREATION TRUST REPORT:**

**18/109/a      Inspection Report:**

There was nothing to report.

**18/109/b      Other:**

Cllr Manning referred to the report on the drainage work on the pitch given at the July meeting. This work could not be carried out during the summer as the pitch was too hard and will now be carried out next April.

Cllr Seal said the Trust are on plan with the adventure play area and submitting their applications in for the s.106 money.

**18/110                    SPORTS & LEISURE:**

**18/110/a      Hamdon Youth Centre:**

Cllr Brooks said the TMCP should be signing the transfer and lease by the end of the week, and the Crewkerne Circuit be signing the contract. The contract is a conditional contract as the amended Charity Order has not yet been received so the parish council do not have to cover the buildings insurance yet as the church will continue to do this until completion. Cllr Dawe asked if the solicitors were sorting out the Chancel repair liability. Cllr Brooks confirmed they would be.

**18/110/b      Hamdon Youth Group:**

No report given

**18/110/c      Memorial Hall and Grounds:**

Cllr Brooks reported a film company had hired the hall and car park for the five days whilst they were filming in the Priory. They had also written to residents in the near vicinity offering a donation to a charity of their choice.

**18/110/d** Play Areas:

Cllr Uhlhorn said that he was very pleased to see that Castle Primary School were using the Memorial Hall play area on the last day of term and it has been well attended over the summer break. Cllr Uhlhorn said that Stonehill play area had been cut but looks unfinished and asked the Clerk to get the contractor to go back and tidy up the area. Also, in relation to other areas of ground maintenance to revisit the verges on Ham Hill Road and Montacute Road, the pathway into the recreation ground from Norton Road and, Dannings Well has these areas need cutting.

Cllr Donovan asked about the trip hazard by the swings. Cllr Uhlhorn said the safety surface is old and there is over an inch gap between the tiles which he considers a trip hazard. The Clerk said parish council should receive SSDC's playground inspection report soon. Cllr Brooks said if SSDC consider area a trip hazard then it will be investigated.

**18/110/e** Any Other Issues:

None declared.

**18/111** **VILLAGE ENVIRONMENT:**

**18/111/a** Allotments

The Clerk said there are a lot of brambles which need clearing off the vacant plots on the Stonehill allotment site which may cost more than the agreed amount for just strimming the plots. It was agreed to get this done.

Action Clerk

**18/111/b** Crime and Anti-Social Behaviour:

No report given.

**18/111/c** Footpaths:

Cllr Uhlhorn mentioned there were brambles growing out of the hedge along the footpath to the recreation ground in Norton Road. The Clerk said this may be either the parish council's or the Sports and Recreation Trust's responsibility depending on where along the hedge these brambles are.

Cllr Donovan mentioned that brambles are obstructing the field and the footpath that goes around the back of the quarry and surmised that it was down to the landowner. Cllr Seal said she would check with the country park manager whose responsibility it was.

Action Cllr Seal

**18/111/d** Ground Maintenance:

Cllr Uhlhorn has carried out an inspection of the areas covered by the contractor and reported that most of the areas have been completed but those which need attention the Clerk will ask the contractor to sort out as quickly as possible.

Action Clerk

**18/111/e** Highways and Transport:

The Clerk said there is a large pothole in East Stoke near Stonehill which has reported via the website.

Cllr Brooks has received a letter regarding the overhanging trees along Montacute Road which had already been reported to Highways. Also, a resident has complained about the dangerous junction at Matts Lane/West Street which has already been reported by the parish council. The resident pointed out the double yellow lines that had been put in Hamdon Close for the convenience of the residents which they felt was less necessary than making a main junction secure. Councillors considered that cars parking opposite Matts Lane junction and cars parking on the pavement blocking the visibility splay were the main problem. Cllr Donovan mentioned there was also a problem with speeding traffic. After a discussion, it appears that the problem with speeding traffic occurs throughout the village especially after 11.30pm. Cllr Donovan suggested that speed humps or traffic islands could be the answer. The Clerk said she would contact Cllr Bloomfield to find out whether Somerset County Council are implementing any Small Improvement Schemes. If so, the residents would need to be

consulted before any speed bumps were installed. Cllr Seal suggested having a 20mph speed limit. The Clerk mentioned that it has taken Montacute over 10 years to get a 20mph speed limit.

Action Clerk

Cllr Seal suggested contacting the police to wait at the end of New Close Terrace to catch speeding traffic.

The Clerk said a resident is concerned there is no safe place to cross opposite the Co-Op nor is there any safe way to access the store by foot and is particularly concerned about the increase in traffic especially as there are two new housing developments. Cllr Manning pointed out that this is near Stanchester school where the children cross the road. Cllr Brooks said that this point was raised in the recent planning application process where the council said there should be some form of crossing, but this was rejected by Highways. It was noted that it would not be feasible to have a zebra/pelican crossing here because of the lorries coming out of the Co-Op and because there are no pavements on the southern side of the road. However, there is a new footpath coming down past the Co-Op and it could be suggested to Highways to put in an area of tarmac alongside it at the edge of the road with a dropped kerb and have a dropped kerb opposite with a tarmacked path to the main pavement so there is at least somewhere to cross the road safely. It was agreed to contact Highways.

Action Clerk

The Clerk said she had been approached about the tactile paving near the shop at the cross and that vehicle users are unaware that it is an offence to park in front of tactile paving. The resident asked if something could be put in the village newsletter warning people. It was point out that the tactile paving is there so that visually impaired people know that there is a safe crossing point for them to cross the road.

Action Cllr Brooks

**18/111/f Street Lighting**

No report given.

**18/111/g Any Other Issues:**

None declared

**18/112 FINANCE:**

**18/112/a Matters for Report**

i) **Monthly Bank Reconciliation**

The Clerk gave the monthly bank reconciliation report as at 31<sup>st</sup> July 2018

	£
Current Account	100.00
Business Reserve Account	113,510.65
Sports & Recreation Trust Reserve Account	16,823.44
Asset Management Reserve Account	30,948.15
<b>Total</b>	<b>161,382.24</b>
Outstanding Transfers	9,588.25
Outstanding Cheques	-1,079.99
<b>Total as Cash Book</b>	<b>169,890.50</b>

The Clerk gave the monthly bank reconciliation report as at 31<sup>st</sup> August 2018

	£
Current Account	100.00
Business Reserve Account	124,686.00
Sports & Recreation Trust Reserve Account	16,823.44
Asset Management Reserve Account	30,948.15
<b>Total</b>	<b>172,557.59</b>

Outstanding Credits	200.00
Outstanding Transfers	-411.75
Outstanding Cheques	-2,159.43
<b>Total as Cash Book</b>	<b>170,186.41</b>

Ring-Fenced Amounts:

	<b>£</b>
Sports & Recreation Trust Reserve Account	16,823.44
Cemetery Project	9,916.47
Asset Management Reserve Account	30,948.15
Bequest – Plants	150.00
Hamdon Youth Centre	30,300.00
<b>Total</b>	<b>88,138.06</b>

**Unallocated Money** **82,048.35**

**18/112/b** Matters for Resolution

i) Cheques Payable:

		£	
Sarah Moore	Expenses – July & August	384.32	Chq 2182
Stable Print & Design	September Newsletters	190.00	Chq 2183
S-s-H Sports & Recreation Trust	Big Lottery Grant	10,000.00	Chq 2184
Duchy of Cornwall	Land Rent – Rec Ground & Allotments	816.00	Chq 2185
SSDC	GDPR Training Clerk/Councillor	22.50	Chq 2186
Richard Vaughan	Barbed Wire Removal & Installation of Litter & Dog Bins	193.00	Chq 2187
Pinnacle Accountancy	Internal Audit	132.00	Chq 2188
SALC	Councillor Training 30.05.18	25.00	Chq 2189
	Total	11,762.82	

Proposed: Cllr Nelms      Seconded: Cllr Manning      agreed unanimously

Other:

It was agreed to transfer £100 so that the Clerk can set up the Lloyds Bank account (see Minute ref: 1//107/a(xi)).

Proposed: Cllr Donovan      Seconded: Cllr Manning      agreed unanimously

**18/113** **PLANNING:**

**18/113/a** Planning Information:

No report given.

**18/113/b** Parish Planning Working Party Feedback on Applications:

**18/01571/FUL** – Removal of front porch and rear conservatory. Alterations and the construction of new front porch and canopy, construction of first floor side extension and two storey and single storey rear extensions. Widening of existing access and formation of enlarged parking area – Whitegates, West Street, Stoke sub Hamdon TA14 6QG - no objections or observations.

**18/02533/TPO** – Application to fell 1 no. Horse Chestnut tree known as T10 in SSDC Tree Preservation Order (STHA 1) 1998 – 8 Brocks Mount, Stoke sub Hamdon TA14 6PJ – no observations.

*(Cllr Manning declared an interest)*

Cllr Brooks said that two applications had just been received and have yet to be reviewed by the Planning Working Party.

**18/02683/FUL** – conversion and extension of existing barn to form a dwelling – The Old Forge, 8 High Street, Stoke sub Hamdon TA14 6PP – it was agreed to apply for an extension until the next parish council meeting.

**18/02324/REM** – reserved matters for the erection of 27 dwellings, formation of new access and associated landscaping – Land OS 8000 South of West Street, West Street, Stoke sub Hamdon – Cllr Brooks said that considering it was a large development the plans should be on view for residents to look at and has booked the hall for Saturday, 15<sup>th</sup> September at 10am. An extension has been applied for.

**18/113/c** Planning Decisions and Reports:

- i. Reports
- ii. Decisions

It was agreed to ratify the planning working party's recommendations.

Proposed: Cllr Donovan    Seconded: Cllr Nelms    1 abstained 3 agreed

**18/114**                      **GOVERNANCE:**

No report given.

**18/115**                      **CORRESPONDENCE:**

The Clerk reported that starting on the 10<sup>th</sup> November the History Group and the British Legion Poppy Appeal Co-Ordinator are hosting a commemorative weekend of the 100 years since the end of WWI with an exhibition of Stoke during the war years. On Saturday, 10<sup>th</sup>, there will be entertainment in the evening with Stoke Band and a couple of local young singers and a free buffet. On the Sunday after the Remembrance service, people will be invited to the Working Men's Club for refreshments and an opportunity to go around the exhibition. The hosts are asking if the parish council would give a grant towards the buffet food for the Saturday night only as they did in 2014 when a similar exhibition was held. It was agreed to give a grant up to £500.

Proposed: Cllr Brooks    Seconded: Cllr Donovan    agreed unanimously

Cllr Brooks said that she had received an anonymous letter complaining about the amount of cigarette ends dropped on the pavement outside the Working Men's Club and will talk to the Club's committee.

**Action Cllr Brooks**

**18/116**                      **MEMBERS' & CLERK'S REPORTS:**

Cllr Brooks said HCAP were supposed to meet with the Synod in August, but this has been put back until October.

Cllr Brooks said a resident has indicated that he would be interested in joining the parish council and that she will be meeting him in October.

Cllr Donovan apologised for his comments regarding the HCAP project at the July meeting which may not have been the opinion of the Council, but he is standing by what he said. Cllr Manning said that Cllr Brooks made it clear at the time that the comments made were Cllr Donovan's personal opinion.

The Clerk reported the URC clock had stopped and that the contractors have been contacted and is waiting for them to repair it.

A discussion was held regarding putting the draft minutes on the noticeboard/website and it was agreed that only the final agreed minutes will be posted.

**18/117 ITEMS FOR FUTURE AGENDAS:**

None declared.

**18/118 DATE OF NEXT PARISH COUNCIL MEETING:**

There being no further business the meeting was closed at 9.15pm. There is no meeting in August and the next Parish council meeting will be held on Wednesday, 3<sup>rd</sup> October at 7.00pm.

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**18/111/e** Highways and Transport:

The Clerk said there is a large pothole in East Stoke near Stonehill which has reported via the website.

Cllr Brooks has received a letter regarding the overhanging trees along Montacute Road which had already been reported to Highways. Also, a resident has complained about the dangerous junction at Matts Lane/West Street which has already been reported by the parish council. The resident pointed out the double yellow lines that had been put in Hamdon Close for the convenience of the residents which they felt was less necessary than making a main junction secure. Councillors considered that cars parking opposite Matts Lane junction and cars parking on the pavement blocking the visibility splay were the main problem. Cllr Donovan mentioned there was also a problem with speeding traffic. After a discussion, it appears that the problem with speeding traffic occurs throughout the village especially after 11.30pm. Cllr Donovan suggested that speed humps or traffic islands could be the answer. The Clerk said she would contact Cllr Bloomfield to find out whether Somerset County Council are implementing any Small Improvement Schemes. If so, the residents would need to be

consulted before any speed bumps were installed. Cllr Seal suggested having a 20mph speed limit. The Clerk mentioned that it has taken Montacute over 10 years to get a 20mph speed limit.

Action Clerk

Cllr Seal suggested contacting the police to wait at the end of New Close Terrace to catch speeding traffic.

The Clerk said a resident is concerned there is no safe place to cross opposite the Co-Op nor is there any safe way to access the store by foot and is particularly concerned about the increase in traffic especially as there are two new housing developments. Cllr Manning pointed out that this is near Stanchester school where the children cross the road. Cllr Brooks said that this point was raised in the recent planning application process where the council said there should be some form of crossing, but this was rejected by Highways. It was noted that it would not be feasible to have a zebra/pelican crossing here because of the lorries coming out of the Co-Op and because there are no pavements on the southern side of the road. However, there is a new footpath coming down past the Co-Op and it could be suggested to Highways to put in an area of tarmac alongside it at the edge of the road with a dropped kerb and have a dropped kerb opposite with a tarmacked path to the main pavement so there is at least somewhere to cross the road safely. It was agreed to contact Highways.

Action Clerk

The Clerk said she had been approached about the tactile paving near the shop at the cross and that vehicle users are unaware that it is an offence to park in front of tactile paving. The resident asked if something could be put in the village newsletter warning people. It was point out that the tactile paving is there so that visually impaired people know that there is a safe crossing point for them to cross the road.

Action Cllr Brooks

**18/111/f Street Lighting**

No report given.

**18/111/g Any Other Issues:**

None declared

**18/112 FINANCE:**

**18/112/a Matters for Report**

i) **Monthly Bank Reconciliation**

The Clerk gave the monthly bank reconciliation report as at 31<sup>st</sup> July 2018

	£
Current Account	100.00
Business Reserve Account	113,510.65
Sports & Recreation Trust Reserve Account	16,823.44
Asset Management Reserve Account	30,948.15
<b>Total</b>	<b>161,382.24</b>
Outstanding Transfers	9,588.25
Outstanding Cheques	-1,079.99
<b>Total as Cash Book</b>	<b>169,890.50</b>

The Clerk gave the monthly bank reconciliation report as at 31<sup>st</sup> August 2018

	£
Current Account	100.00
Business Reserve Account	124,686.00
Sports & Recreation Trust Reserve Account	16,823.44
Asset Management Reserve Account	30,948.15
<b>Total</b>	<b>172,557.59</b>

Outstanding Credits	200.00
Outstanding Transfers	-411.75
Outstanding Cheques	-2,159.43
<b>Total as Cash Book</b>	<b>170,186.41</b>

Ring-Fenced Amounts:

	<b>£</b>
Sports & Recreation Trust Reserve Account	16,823.44
Cemetery Project	9,916.47
Asset Management Reserve Account	30,948.15
Bequest – Plants	150.00
Hamdon Youth Centre	30,300.00
<b>Total</b>	<b>88,138.06</b>

**Unallocated Money** **82,048.35**

**18/112/b** Matters for Resolution

i) Cheques Payable:

		£	
Sarah Moore	Expenses – July & August	384.32	Chq 2182
Stable Print & Design	September Newsletters	190.00	Chq 2183
S-s-H Sports & Recreation Trust	Big Lottery Grant	10,000.00	Chq 2184
Duchy of Cornwall	Land Rent – Rec Ground & Allotments	816.00	Chq 2185
SSDC	GDPR Training Clerk/Councillor	22.50	Chq 2186
Richard Vaughan	Barbed Wire Removal & Installation of Litter & Dog Bins	193.00	Chq 2187
Pinnacle Accountancy	Internal Audit	132.00	Chq 2188
SALC	Councillor Training 30.05.18	25.00	Chq 2189
	Total	11,762.82	

Proposed: Cllr Nelms      Seconded: Cllr Manning      agreed unanimously

Other:

It was agreed to transfer £100 so that the Clerk can set up the Lloyds Bank account (see Minute ref: 1//107/a(xi)).

Proposed: Cllr Donovan      Seconded: Cllr Manning      agreed unanimously

**18/113** **PLANNING:**

**18/113/a** Planning Information:

No report given.

**18/113/b** Parish Planning Working Party Feedback on Applications:

**18/01571/FUL** – Removal of front porch and rear conservatory. Alterations and the construction of new front porch and canopy, construction of first floor side extension and two storey and single storey rear extensions. Widening of existing access and formation of enlarged parking area – Whitegates, West Street, Stoke sub Hamdon TA14 6QG - no objections or observations.

**18/02533/TPO** – Application to fell 1 no. Horse Chestnut tree known as T10 in SSDC Tree Preservation Order (STHA 1) 1998 – 8 Brocks Mount, Stoke sub Hamdon TA14 6PJ – no observations.

*(Cllr Manning declared an interest)*

Cllr Brooks said that two applications had just been received and have yet to be reviewed by the Planning Working Party.

**18/02683/FUL** – conversion and extension of existing barn to form a dwelling – The Old Forge, 8 High Street, Stoke sub Hamdon TA14 6PP – it was agreed to apply for an extension until the next parish council meeting.

**18/02324/REM** – reserved matters for the erection of 27 dwellings, formation of new access and associated landscaping – Land OS 8000 South of West Street, West Street, Stoke sub Hamdon – Cllr Brooks said that considering it was a large development the plans should be on view for residents to look at and has booked the hall for Saturday, 15<sup>th</sup> September at 10am. An extension has been applied for.

**18/113/c** Planning Decisions and Reports:

- i. Reports
- ii. Decisions

It was agreed to ratify the planning working party's recommendations.

Proposed: Cllr Donovan    Seconded: Cllr Nelms    1 abstained 3 agreed

**18/114**                      **GOVERNANCE:**

No report given.

**18/115**                      **CORRESPONDENCE:**

The Clerk reported that starting on the 10<sup>th</sup> November the History Group and the British Legion Poppy Appeal Co-Ordinator are hosting a commemorative weekend of the 100 years since the end of WWI with an exhibition of Stoke during the war years. On Saturday, 10<sup>th</sup>, there will be entertainment in the evening with Stoke Band and a couple of local young singers and a free buffet. On the Sunday after the Remembrance service, people will be invited to the Working Men's Club for refreshments and an opportunity to go around the exhibition. The hosts are asking if the parish council would give a grant towards the buffet food for the Saturday night only as they did in 2014 when a similar exhibition was held. It was agreed to give a grant up to £500.

Proposed: Cllr Brooks    Seconded: Cllr Donovan    agreed unanimously

Cllr Brooks said that she had received an anonymous letter complaining about the amount of cigarette ends dropped on the pavement outside the Working Men's Club and will talk to the Club's committee.

**Action Cllr Brooks**

**18/116**                      **MEMBERS' & CLERK'S REPORTS:**

Cllr Brooks said HCAP were supposed to meet with the Synod in August, but this has been put back until October.

Cllr Brooks said a resident has indicated that he would be interested in joining the parish council and that she will be meeting him in October.

Cllr Donovan apologised for his comments regarding the HCAP project at the July meeting which may not have been the opinion of the Council, but he is standing by what he said. Cllr Manning said that Cllr Brooks made it clear at the time that the comments made were Cllr Donovan's personal opinion.

The Clerk reported the URC clock had stopped and that the contractors have been contacted and is waiting for them to repair it.

A discussion was held regarding putting the draft minutes on the noticeboard/website and it was agreed that only the final agreed minutes will be posted.

**18/117                      ITEMS FOR FUTURE AGENDAS:**

None declared.

**18/118                      DATE OF NEXT PARISH COUNCIL MEETING:**

There being no further business the meeting was closed at 9.15pm. There is no meeting in August and the next Parish council meeting will be held on Wednesday, 3<sup>rd</sup> October at 7.00pm.