



**No.7 North Street Workshops, North Street, Stoke sub Hamdon TA14 6QR**

You are summonsed to a meeting of Stoke sub Hamdon Parish Council on

**WEDNESDAY 4<sup>th</sup> JUNE 2025 at 7pm**

at the Parish Council Offices, No.7, North Street Workshops

*Gilly Lowe*

Parish Clerk  
28<sup>TH</sup> MAY 2025

Councillors are reminded that as holders of public Office they are expected to comply with the Nolan Principles, and the Councils Code of Conduct as well as showing respect for others in accordance with the law.

As per Councils Standing Order 3(e) there will be an opportunity for members of the public to comment on Agenda items (at the discretion of the chairman of the meeting). As per Standing order 3(f) the public question comment time is limited to 5 minutes each, and the session should not exceed 30 minutes (unless directed by the chairman of the meeting)

If a person behaves in an offensive or improper manner which disrupts the meeting and refuses to moderate their behaviour they will, by motion, be excluded from the remainder of the meeting.

## **AGENDA**

**25/125      RECORDING OF MEETING**

Attention is drawn to the Councils policy on recording meetings. Those wishing to record meetings are asked to notify the Chair prior to or at the commencement of the meeting if they intend to audio/video record public proceedings

**25/126      APOLOGIES FOR ABSENCE**

**25/127      DECLARATIONS OF INTEREST IN AGENDA ITEMS**

**25/128      APPROVAL OF MINUTES**

Council are requested to **RESOLVE TO APPROVE** the minutes of the full council meeting, held on 7<sup>th</sup> May 2025.

- 25/129 PUBLIC SESSION**  
Members of the public to raise matters for Council's consideration
- 25/130 SOMERSET COUNCIL REPORT**  
A report from the Somerset Councillors.
- 25/131 OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS (NOT COVERED BY AGENDA ITEMS)**  
Cllr. Burton and the Clerk to report on the progress of remedial works associated with the Memorial Hall and Stonehill play areas.
- 25/132 WORKING/TASK AND FINISH GROUPS**  
Progress Reports from the following Working/Task & Finish groups:
- (a) Castle School 150th Anniversary WG
  - (b) Stakeholder WG – see item 25/080
  - (c) Speedwatch WG
  - (d) Allotments WG
  - (e) Dog and Waste Bins WG
  - (f) Formation of the Christmas Lights WG
- 25/133 BENEFICE USE OF THE OFFICE**  
To update on the Benefice use of the office.
- 25/134 FINANCE**
- (a) Members to **APPROVE** a list of payments circulated ahead of the meeting as part of the Responsible Financial Officers report.
  - (b) Members are asked to **APPROVE** the bank reconciliation statement as of 31<sup>st</sup> May 2025.
  - (c) Members to note the content of the Responsible Financial Officer's finance report.
  - (d) Council to **CONFIRM** acceptance of insured/self-insured assets as detailed in email correspondence from Cllr. Merrick dated 13<sup>th</sup> May 2025.
  - (e) Council to **APPROVE** the opening of a new cost centre titled Youth Provision and a budget line titled Youth Services and transfer £8000 of budget from Cost Centre 7, budget line Grants.
  - (f) Council to **APPROVE** the opening of a new budget line, titled Council office rental charges within cost centre 5 and transfer £2400 of budget from cost centre 7, budget line S137.
  - (g) Council to **APPROVE** the cost of £530 + VAT for a site visit to provide a reinstatement valuation for the HYFC building.
  - (h) Council to **APPROVE** the cost of £605 + VAT to resurface the boules court at the Memorial Hall play area.
- 25/135 RANGER TASKS**
- (a) Update to be provided on progress during April and May 2025.
  - (b) Council to **CONFIRM** a prioritised list of tasks for the Parish Ranger
- 25/136 PLANNING**
- (a) Members are asked to provide comments on the following planning application: 25/00938/FUL – Millenium Telecommunication Mast, Ringwell Hill, Martock TA12 6LT

*Proposal: Installation of a 5m tower extension. Relocation of existing antennas and dish to the new headframe, installation of 3 no. new antennas and associated apparatus and ancillary works.*

- (b) 25/01300/TCA – 58, North Street, Stoke-sub-Hamdon TA14 6QQ  
*Proposal: Notification of intent to Fell No. 1 Tree (Silver Birch) within a Conservation Area.*

**25/137 HIGHWAYS MATTERS**

To raise any new highways concerns or issues within the Parish that require action.

**25/138 CRIME, DISORDER AND COMMUNITY SAFETY**

To raise any concerns or issues within the Parish

**25/139 CORRESPONDENCE**

Members are asked to consider any correspondence that requires a decision.

**25/140 ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING**

**25/141 DATE OF NEXT MEETING**

Wednesday 2<sup>nd</sup> JULY 2025, starting at 7:00pm.

**END OF AGENDA**