



No.7 North Street Workshops, North Street, Stoke sub Hamdon TA14 6QR

You are summonsed to a meeting of Stoke sub Hamdon Parish Council on

7pm WEDNESDAY 8th JANUARY 2025

at the Parish Council Offices, No.7, North Street Workshops

Terry Heath

Interim Clerk

2ND JANUARY 2025

Councillors are reminded that as holders of public Office they are expected to comply with the Nolan Principles, and the Councils Code of Conduct as well as showing respect for others in accordance with the law.

As per Councils Standing Order 3(e) there will be an opportunity for members of the public to comment on Agenda items (at the discretion of the chairman of the meeting). As per Standing order 3(f) the public question comment time is limited to 5 minutes each, and the session should not exceed 30 minutes (unless directed by the chairman of the meeting)

If a person behaves in an offensive or improper manner which disrupts the meeting and refuses to moderate their behaviour they will, by motion, be excluded from the remainder of the meeting.

AGENDA

25/001 RECORDING OF MEETING

Attention is drawn to the Councils policy on recording meetings. Those wishing to record meetings are asked to notify the Chair prior to or at the commencement of the meeting if they intend to audio/video record public proceedings

25/002 APOLOGIES FOR ABSENCE

25/003 DECLARATIONS OF INTEREST IN AGENDA ITEMS

25/004 APPROVAL OF MINUTES

Council are requested to **RESOLVE TO APPROVE** the minutes of the full council meeting, held on 4th December 2024

- 25/005 PUBLIC SESSION**
Members of the public to raise matters for Council's consideration
- 25/006 SOMERSET COUNCIL REPORT**
(a) Status on arrangements for village walk around with County Highways
(b) Ownership of the stone wall along Whirligig Lane
(c) Update on the temporarily marking of three additional car parking spaces in Lower Ham Hill Road Car Park
- 25/007 MATTERS ARISING FROM PREVIOUS MEETINGS (NOT COVERED BY AGENDA ITEMS)**
(a) Update on delivery of plans associated with grit bins
(b) Update on the closure of the Melton Building Society Account
- 25/008 OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS (NOT COVERED BY AGENDA ITEMS)**
(a) The Interim Clerk to write to Somerset Council to confirm grit filling responsibilities
(b) The Interim Clerk to write to Somerset Council devolution team to ascertain the current position and future plans that may impact the Parish Council
(c) The Interim Clerk to obtain a quote for emptying waste Bins
(d) Cllr. Burton and the Interim Clerk to prepare a costed proposal for tasks associated with the Memorial Hall play area and report to Council
(e) The RFO to obtain a Lloyds debit card
(f) The RFO to open a Council saver account with Cambridge Building Society
(g) The Clerk to obtain a quote for readying plots for new tenants
- 25/009 PROGRESS REPORTS FROM WORKING/TASK AND FINISH GROUPS**
(a) Castle School 150th anniversary WG
(b) Stakeholder Mapping T&F
(c) Speedwatch WG
(d) Allotment WG
Council are requested to **AUTHORISE** up to £1,000 expenditure for clearing allotment areas and plots, work to be undertaken by Premier Landscaping Ltd.
(e) Dog and waste Bins WG
- 25/009 FINANCE**
(a) Members to **APPROVE** a list of payments circulated ahead of the meeting as part of the Responsible Financial Officers report
(b) Members are asked to **APPROVE** the bank reconciliation statement as of 31st December 2024
(c) Council to **NOTE** the quarterly financial monitoring statement issued ahead of the meeting to members by the RFO.
(d) Council to **NOTE** the transfer of £5,000 from the Lloyds saving account to the Lloyds current account
- 25/010 SPORTS AND REC TRUST FIVE YEAR STRATEGY**
Council to approve the 5-year strategy paper, issued to members ahead of the meeting
- 25/011 COST CENTRES**
Council to appoint cost centre leads who in turn are requested to produce a financial year 25/26 delivery plan

- 26/012 RANGER TASKS**
(a) Update to be provided on progress during December 2024.
(b) Council to **CONFIRM** a prioritised list of tasks for the Parish Ranger
- 27/013 PLANNING**
Members are asked to sanction and provide comments on planning application 24/02815/HOU, Alter and extend existing outbuilding to form a home office and toilet facility. 56 High Street Stoke Sub Hamdon Somerset TA14 6PS.
- 28/014 HIGHWAYS MATTERS**
To raise any concerns or issues within the Parish that require action
- 29/015 CRIME, DISORDER AND COMMUNITY SAFETY**
To raise any concerns or issues within the Parish
- 30/016 CORRESPONDANCE**
Members are asked to consider any correspondence that requires a decision
- 24/017 ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING**
- 24/018 DATE OF NEXT MEETING**
Wednesday 5th February 2024, starting at 7:00pm