



No.7 North Street Workshops, North Street, Stoke sub Hamdon TA14 6QR

You are summonsed to a meeting of Stoke sub Hamdon Parish Council on

7pm WEDNESDAY 2nd OCTOBER 2024

at the Parish Council Offices, No.7, North Street Workshops

Terry Heath

Interim Parish Clerk

25TH September 2024

Councillors are reminded that as holders of public Office they are expected to comply with the Nolan Principles, and the Councils Code of Conduct as well as showing respect for others in accordance with the law.

As per Councils Standing Order 3(e) there will be an opportunity for members of the public to comment on Agenda items (at the discretion of the chairman of the meeting). As per Standing order 3(f) the public question comment time is limited to 5 minutes each, and the session should not exceed 30 minutes (unless directed by the chairman of the meeting)

If a person behaves in an offensive or improper manner which disrupts the meeting and refuses to moderate their behaviour they will, by motion, be excluded from the remainder of the meeting.

AGENDA

- 24/229 RECORDING OF MEETING**
Attention is drawn to the Councils policy on recording meetings. Those wishing to record meetings are asked to notify the Chair prior to or at the commencement of the meeting if they intend to audio/video record public proceedings
- 24/230 APOLOGIES FOR ABSENCE**
- 24/231 DECLARATIONS OF INTEREST IN AGENDA ITEMS**
- 24/232 APPROVAL OF MINUTES**
Council are requested to **RESOLVE TO APPROVE** the minutes of the extraordinary council meeting, held on 17th September 2024
- 24/233 PUBLIC SESSION**
- 24/234 SOMERSET COUNCIL REPORT**

- 24/235 MATTERS ARISING FROM PREVIOUS MEETINGS (NOT COVERED BY AGENDA ITEMS)**
- (a) **UPDATE** on the building society mandate changes
 - (b) **STATUS** of letting the ranger services contract
 - (c) **UPDATE** from the Speed watch group
- 24/236 FINANCE**
- (a) Members to **APPROVE** a list of payments, circulated ahead of the meeting
 - (b) Council to **NOTE** receipt of £55.01 monthly interest from the Lloyds Reserve account
 - (c) Members to **NOTE** receipt of £249.74 from Somerset Council from overpaid invoices for Ranger services in F/Y 23/24
 - (c) Members are asked to **APPROVE** the bank reconciliation statement as of 30th September 2024
 - (d) Council to **NOTE** the quarterly financial monitoring statement, issued to members ahead of the meeting
 - (e) Council to **AUTHORISE** the Responsible Financial Officer (RFO) to open a new bank or building society instant access savings account to ensure all Council funds are protected by the Financial Services Compensation Scheme. Members to **APPROVE** Cllr. Hulett, Cllr Merrick and the RFO as named signatories on the associated mandate
- 24/237 GRANT APPLICATION**
- Council to **CONSIDER** the grant application from the Lost Lady Society to the value of £500.00
- 24/238 LIGHTING**
- Council are requested to **AUTHORISE** expenditure for lighting outside of the Parish Council office at a cost of £192.00 inclusive of VAT
- 24/239 SPORTS AND RECREATIONAL TRUST ACCOUNTS**
- Council to **NOTE** the Sports and Recreational Trust published accounts for period up to December 2023.
- 24/240 AGAR**
- (a) Council to **NOTE** its published response where assessed as 'No', AGAR section1, Annual Governance Statement refers.
 - (b) To provide an update on the 2023/2024 AGAR external audit
- 24/241 LETTER OF SUPPORT**
- The Council are asked to **AUTHORISE** the issuing of a letter of support for the Stoke Sub Hamdon Memorial Hall Stage Lighting project for them to access S106 funding
- 24/242 PLAY AREA INSPECTIONS**
- Members are requested to **APPROVE** the Play Area Inspection process (Memorial Hall and Stonehill) for assessing risks, approving of associated mitigations, and reporting to Council. In approving the process, Council to are asked to **AUTHORISE** quarterly inspections and reports from Somerset Council, estimated cost £250.00 inc. VAT/year and an annual inspection and report from the Play Inspection Company, estimated cost being £192.00 inc. VAT

- 24/243 RANGER TASKS**
Council to **CONFIRM** a prioritised list of tasks for the Parish Ranger
- 24/244 ALLOTMENTS**
(a) Council are requested to **ADOPT** revised tenancy agreements for Furlands, Stonehill and North Street as distributed to Members ahead of the meeting
(b) Members are asked to **APPROVE** the forming of a task and finish group to consider the approach to get un-used plots at Furlands into an acceptable condition for new tenants and report back to Council at the November 2024 meeting with recommendations.
- 24/245 DOG WASTE BINS**
Council are asked to **ACCEPT** a proposed location map for dog waste bins, including, subject to landowners' agreement, a new bin located close to Morley Road. Council therefore are requested to **APPROVE** purchase and installation costs of up to £300.00 plus VAT and through life costs of up to £370 plus VAT per year.
- 24/246 SPORTS AND RECTREATIONAL GROUND WASTE BINS**
Council to **CONFIRM** responsibility for maintenance of waste bins located at the Recreational Ground skate park and task the Clerk to obtain quotations for emptying them
- 24/247 GRIT BINS**
(a) Members are asked to **APPROVE** locations of grit bins throughout the village as detailed in a report issued to Councillors ahead of the meeting
(b) Council to **AUTHORISE** the purchase of grit salt up to the value of £300.00 plus VAT
- 24/248 PLANNING**
Planning matters requiring a Council decision to be considered
- 24/249 HIGHWAYS MATTERS**
(a) Council to **CONSIDER** what action to take regarding traffic cones being placed on the public highway throughout the village
(b) To raise any concerns or issues within the Parish that require action
- 24/250 CRIME, DISORDER AND COMMUNITY SAFETY**
To raise any concerns or issues within the Parish
- 24/251 CORRESPONDANCE**
(a) Members are asked to consider any correspondence that requires a decision
(b) Council to **NOTE** the FOI request received from a member of public on 22nd September 2024 and the response due date of 21st October 2024
- 24/252 ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING**
- 24/253 DATE OF NEXT MEETING**
Wednesday 6th November 2024, starting at 7:00pm