

# Stoke sub Hamdon Parish Council

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## June Parish Council Minutes 2024

7pm, 5th June 2024 at The Council Offices

Present: Cllr Gould (Chair), Cllr Nelms (Vice Chair), Cllr Foley, Cllr Hulett, Cllr Lewis, Cllr Fryer, Cllr Dullaghan.

Apologises: Cllr Middleton

6 members of the public

Cllr Pearlstone

### **24/127 Recording of meetings**

Cllr Foley, Cllr Hulett and Cllr Dullaghan.

### **24/128 Apologies for Absence.**

Apologies received from Cllr Middleton and Cllr Bailey

Cllr Hulett took on the role of Clerk for the meeting

### **24/129 Declarations of Interest**

Interests remained as declared on the register of interest available from the clerk or on the website.

### **24/130 Approval of Minutes.**

Council to consider resolving to accept the minutes of the full council of 8th May 2024, these minutes were not available. Minutes for the Annual Parish Meeting 29th May were approved by the full council and to be loaded onto the website.

### **24/131 Casual Vacancy**

No one identified at the point

### **24/132 Public Session**

The chair proposed suspended 9b of standing orders.

**Motion to suspend 9b - 1. Cllr Lewis, 2. Cllr Nelms for 6 against 1.**

Spokesperson for HYG offered to speak on Youth Offending with the council.

### **24/133 Somerset Council Report**

Cllr Pearlstone highlighted bits from the Somerset Council report June 2024.

AGM Local Council Network, Monday 7pm 17th June 2024, Council Offices Brympton Way

### **24/134 Scheme of Delegation**

A review of the Scheme of Delegation and Standing Orders was done by Cllr Dullaghan, combining documents for ease of understanding. Ongoing discussion over the next few meetings until we are happy to approve.

**Motion to rescind Scheme of Delegation - 1. Cllr Dullaghan, 2. Cllr Lewis for 7 against 0.**

Cllr Pearlstone left the meeting

**24/135 Memorial Hall**

The Hall Trustees wish to modify their charitable status from an Unincorporated Charity to a Charitable Incorporated Organisation (CIO) which affords greater protection to the trustees. The Parish Council are custodian trustees of the memorial hall and have a duty to ensure the Hall is appropriately managed.

**Action - Cllr Foley to contact the clerk to find a document by the end of the month and send to the Solicitor.**

**Motion to support the Memorial Hall Trust application - 1. Cllr Fryer, 2. Cllr Dullaghan for 7 against 0.**

**Motion to agree in principle the Memorial Hall transfer - 1. Cllr Hulett, 2. Cllr Lewis for 6 against 1.**

**24/136 Intruder Alarm Unit 7**

*Deferred.*

**24/137 Finance**

Account Balances and Schedule of payments.

Account Balances as at 31/05/24

Lloyds Business Acc xxxx0860	£ 112,323.39
Lloyds BB Inst Acc xxxxx260	£ 44,476.53

Available figures

Melton Building Soc.	£ 33,428.98
Cambridge & Counties	£ 23,026.17

Payments to be agreed by resolution: (Standing orders/salary pre resolved)\*

Duchy of Cornwall	Recreation Ground Rent	£600.00
Duchy of Cornwall	DUC Lands	£360.00
Ionos	Web host	£21.00
Evis	Ground Maintenance (May)	£750.00*
Cloudy IT	Monthly M/Soft 365 Licence fee	£ 71.16*
Stable Print	May Newsletter	£210.00*
Sports & Rec Trust	Annual Maintenance Payment	£ 4,000.00
Water2Business	Water Charge	£ 156.38
	<b>Total</b>	<b>£ 6,168.54</b>

Payments previously Approved

Sports & Rec Trust	Contribution to Skate Park	£10,000.00
Evis	Ground Maintenance (Feb)	£750.00*
Cloudy IT	Monthly M/Soft 365 Licence fee	£71.16
Stable Print	April Newsletter	£210.00
Clerk	salary (late payment)	£
Lloyds	Bank charges	£7,00
PGS	Alarm	£741.73
SWC	Annual fee	£577.50
N Bloomfield	Refund Broadband fee	£60.00
N Bloomfield	ALCC fee	£50.00
PWLB	HYFC	£ 4,774.85
Clerk	Salary	£
Adobe	Acrobat software licence	£19.97
Ionos	Web Hosting	£21.00
	<b>Total</b>	<b>£17,283.11</b>

2 payments missing HYFC and SSRT for programme

**Action - Cllr Foley to ask previous chair about resolving issue of banking**

**Motion to agree the finances - 1. Cllr Fryer, 2. Cllr Dullaghan for 7 against 0.**

## **24/138 Project & Facility Update**

Updates have been requested on the following items:

Dog Poo Bins

**Action - Clerk to order the bins and the lengthman to install**

**Motion to agree the finances - 1. Cllr Fryer, 2. Cllr Dullaghan for 7 against 0.**

Grit Bins

**Action - Cllr Foley to find the report to see what bins we are replacing.**

**Bonnies Lane to be a larger bin and that bin to get to HYFC.**

**Action - The Parish Council to get together and action with volunteers**

**Action - Cllr Hulett and Cllr Dullaghan to get the salt and grit and bring upto the Council Office week beginning 10th June.**

Allotment Tenancy

**Action - Cllr Foley making the Allotment Tenancy Agreement available, we get permanent clerk to action**

**Action - Clerk to contact the weedy allotment holder to see about weeds removal**

Terms of Reference for community engagement

Cllr Dullaghan has written TOR's for all groups we trying to communicate within the village.

**Action - Agreed the TOR's in principle - 1. Cllr Hulett, 2. Cllr Nelms for 6 against 1 abstained.**

## **24/139 North Street Allotment Wall**

The wall facing North Street appears to be leaning inwards. The lease between the Duchy of Cornwall has yet to be located and so responsibility for repairs isn't clear. Council need to consider the impact of accepting liability and the knock effect to other repairs in the future.

**Action - Cllr Foley to contact the Planning Department**

**Action - Cllr Dullaghan to contact the Duchy of Cornwall**

Ground Maintenance not doing what should be done

**Action - Cllr Gould to contact the Ryan Evis**

There was a discussion ref the Charity Shop needing a venue for sorting and storing before going up to be sold in the shop and whether we can let them have the use of the lower room of the Council Offices with a courtesy for them helping the Parish Council with utilities.

**Action - to move forward**

**Date of Next meeting 3rd July 2024**