



**No.7 North Street Workshops, North Street, Stoke sub Hamdon TA14 6QR**

You are summonsed to a meeting of Stoke sub Hamdon Parish Council on

**WEDNESDAY 5<sup>th</sup> MARCH 2025 at 7pm**

at the Parish Council Offices, No.7, North Street Workshops

*Gilly Lowe*

Parish Clerk

26<sup>TH</sup> FEBRUARY 2025

Councillors are reminded that as holders of public Office they are expected to comply with the Nolan Principles, and the Councils Code of Conduct as well as showing respect for others in accordance with the law.

As per Councils Standing Order 3(e) there will be an opportunity for members of the public to comment on Agenda items (at the discretion of the chairman of the meeting). As per Standing order 3(f) the public question comment time is limited to 5 minutes each, and the session should not exceed 30 minutes (unless directed by the chairman of the meeting)

If a person behaves in an offensive or improper manner which disrupts the meeting and refuses to moderate their behaviour they will, by motion, be excluded from the remainder of the meeting.

## **AGENDA**

**25/045**

### **RECORDING OF MEETING**

Attention is drawn to the Councils policy on recording meetings. Those wishing to record meetings are asked to notify the Chair prior to or at the commencement of the meeting if they intend to audio/video record public proceedings

**25/046**

### **APOLOGIES FOR ABSENCE**

**25/047**

### **DECLARATIONS OF INTEREST IN AGENDA ITEMS**

**25/048**

### **CASUAL VACANCIES**

An update on the expressions of interest received in respect of the current councillor vacancies and possible co-option of suitable candidate(s).

- 25/049 APPROVAL OF MINUTES**  
Council are requested to **RESOLVE TO APPROVE** the minutes of the full council meeting, held on 5<sup>th</sup> February 2025.
- 25/050 PUBLIC SESSION**  
Members of the public to raise matters for Council's consideration
- 25/051 SOMERSET COUNCIL REPORT**  
A report from the Somerset Councillors.
- 25/052 MATTERS ARISING FROM PREVIOUS MEETINGS (NOT COVERED BY AGENDA ITEMS)**  
(a) Update on costs of bin emptying.
- 25/053 OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS (NOT COVERED BY AGENDA ITEMS)**  
(a) Cllr. Burton and the Clerk to report on the progress of remedial works associated with the Memorial Hall and Stonehill play areas.  
(b) Parish council support of Cole Lane residents.  
(c) Permission sought from Somerset Council for the location of a new dog waste bin on the path on the right before Langlands and opposite the glove factory.
- 25/054 WORKING/TASK AND FINISH GROUPS**  
(i) Progress Reports from the following Working/Task & Finish groups:  
(a) Castle School 150th Anniversary WG  
(b) Stakeholder WG  
(c) Speedwatch WG  
(d) Allotments WG  
(e) Dog and Waste Bins WG  
(f) Speedwatch Group  
  
(ii) To consider the formation and members of a Christmas Lights WG.
- 25/055 FINANCE**  
(a) Members to **APPROVE** a list of payments circulated ahead of the meeting as part of the Responsible Financial Officers report.  
(b) Members are asked to **APPROVE** the bank reconciliation statement as of 28<sup>th</sup> February 2025.  
(c) Members to note the content of the Responsible Financial Officer's finance report.  
(d) To consider the Cloudy IT annual agreement which is due for renewal.
- 25/056 HYG FUNDING REQUEST**  
To update council on the response from HYG regarding the funding request for 25/'26.
- 25/057 SPORTS & RECREATION TRUST AND PARISH COUNCIL AGREEMENT**  
To consider the proposed amendments to the agreement between the Sports & Rec Trust and the Parish Council as previously circulated.
- 25/058 RISK REGISTER**  
To review and adopt the Risk Register (Draft B) previously circulated.

- 25/059 HYFC**  
An update on the recruitment of new trustees and appointments of Chair, Treasurer & Secretary for the HYFC Trust.
- 25/060 RANGER TASKS**  
(a) Update to be provided on progress during February 2025.  
(b) Council to **CONFIRM** a prioritised list of tasks for the Parish Ranger
- 25/061 PLANNING**  
Members are asked to provide comments on the following planning applications:  
(a) 25/00135/ADV – Fleur de Lis, West St, Stoke-sub-Hamdon (and associated Listed Building Consent 25/00136/LBC)  
*Proposal: Installation of 16No Illuminated and Non-Illuminated signs to the exterior of the building*  
(b) 25/00247/FUL – Land at Mason Lane, Montacute  
*Proposal: Residential Development to Provide No. 7 Dwellings, Vehicular Access and Associated Landscaping*  
(c) 25/00332/HOU – 18, Tiptoft, Stoke-sub-Hamdon TA14 6PD  
*Proposal: Alteration of existing conservatory into single storey extension*  
(d) 20/01831/FUL - Land Rear Of Princes Close Car Park Ham Hill Stoke Sub Hamdon  
*Proposal: The erection of a detached chalet style dwelling and associated access and parking*  
(e) 25/00344/HOU – 24, The Avenue, Stoke-sub-Hamdon, Somerset TA14 6QB  
*Proposal: Demolition of existing extension and garage and erection of two storey and single storey extension together with associated alterations.*  
**\*Please note that there is an amendment to this application under the same reference number\***
- 25/062 HIGHWAYS MATTERS**  
To update council following the walkabout with Highways and to raise any new concerns or issues within the Parish that require action.
- 25/063 CRIME, DISORDER AND COMMUNITY SAFETY**  
To raise any concerns or issues within the Parish
- 25/064 CORRESPONDENCE**  
Members are asked to consider any correspondence that requires a decision.
- 25/054 ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING**
- 25/066 DATE OF NEXT MEETING**  
Wednesday 2<sup>ND</sup> April 2025, starting at 7:00pm

**END OF AGENDA**