



No.7 North Street Workshops, North Street, Stoke sub Hamdon TA14 6QR

You are summonsed to a meeting of Stoke sub Hamdon Parish Council on

WEDNESDAY 2nd APRIL 2025 at 7pm

at the Parish Council Offices, No.7, North Street Workshops

Gilly Lowe

Parish Clerk

26TH MARCH 2025

Councillors are reminded that as holders of public Office they are expected to comply with the Nolan Principles, and the Councils Code of Conduct as well as showing respect for others in accordance with the law.

As per Councils Standing Order 3(e) there will be an opportunity for members of the public to comment on Agenda items (at the discretion of the chairman of the meeting). As per Standing order 3(f) the public question comment time is limited to 5 minutes each, and the session should not exceed 30 minutes (unless directed by the chairman of the meeting)

If a person behaves in an offensive or improper manner which disrupts the meeting and refuses to moderate their behaviour they will, by motion, be excluded from the remainder of the meeting.

AGENDA

25/067

RECORDING OF MEETING

Attention is drawn to the Councils policy on recording meetings. Those wishing to record meetings are asked to notify the Chair prior to or at the commencement of the meeting if they intend to audio/video record public proceedings

25/068

APOLOGIES FOR ABSENCE

25/069

DECLARATIONS OF INTEREST IN AGENDA ITEMS

25/070

CASUAL VACANCIES

An update on the expressions of interest received in respect of the current councillor vacancies and possible co-option of suitable candidate(s).

- 25/071 APPROVAL OF MINUTES**
Council are requested to **RESOLVE TO APPROVE** the minutes of the full council meeting, held on 5th March 2025.
- 25/072 PUBLIC SESSION**
Members of the public to raise matters for Council's consideration
- 25/073 SOMERSET COUNCIL REPORT**
A report from the Somerset Councillors.
- 25/074 MATTERS ARISING FROM PREVIOUS MEETINGS (NOT COVERED BY AGENDA ITEMS)**
(a) Update on costs of bin emptying.
- 25/075 OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS (NOT COVERED BY AGENDA ITEMS)**
(a) Cllr. Burton and the Clerk to report on the progress of remedial works associated with the Memorial Hall and Stonehill play areas.
(b) Parish council support of Cole Lane residents.
(c) Permission sought from Somerset Council for the location of new dog waste bins.
- 25/076 WORKING/TASK AND FINISH GROUPS**
Progress Reports from the following Working/Task & Finish groups:
(a) Castle School 150th Anniversary WG
(b) Stakeholder WG – see item 25/080
(c) Speedwatch WG
(d) Allotments WG
• Stonehill Allotments
Members are asked to consider a funding request to rework two allotments and to convert some unused land into an additional plot at a cost of approximately £400.
(e) Dog and Waste Bins WG
(f) Speedwatch Group
- 25/077 PARISH OFFICE**
To consider the renewal of the Parish Office tenancy and the request for use by the Benefice.
- 25/078 FINANCE**
(a) Members to **APPROVE** a list of payments circulated ahead of the meeting as part of the Responsible Financial Officers report.
(b) Members are asked to **APPROVE** the bank reconciliation statement as of 31st March 2025.
(c) Members to note the content of the Responsible Financial Officer's finance report.
(d) In support of future insurance quotations, Council are asked to approve a cost of up to £200.00 plus VAT for undertaking a building valuation of Hamdon Youth and Family Centre.
(e) Council are requested to adopt a Financial Investment Policy, distributed to members as draft issue A.
(f) Council to approve recommendations, contained within the April 2025 RFO's financial report relating to 2025/2026 investment plans. Where new accounts are to be opened, Members are requested to authorise the RFO, Cllrs Merrick and Hulett to be made authorised signatories on such accounts.

- (g) Council to note the end of financial year accounting statement.
- (h) Council to note the movement of £5000 from the Lloyds instant access account to the Lloyds Business Account.
- (i) Council to approve amendments to the 2025/2026 budget as recommended in the April 2025 RFO's financial report.

25/078 HYG

To consider / update on a new Memorandum of Agreement between HYG and the parish council related to the recent funding request.

25/079 HYFC

To consider a request from the HYFC Trust to organise alterations to the doorway for wheelchair access and a disabled parking space on the road outside and painting of the rear window frames.

25/080 STAKEHOLDER WG

To review and adopt the proposed strategy document and councillor lead responsibilities previously circulated to align with the Stakeholder Map.

25/081 RANGER TASKS

- (a) Update to be provided on progress during March 2025.
- (b) Council to **CONFIRM** a prioritised list of tasks for the Parish Ranger

25/083 PLANNING

- Members are asked to provide comments on the following planning applications:
- (a) 25/00659/TCA – 30, North St, Stoke-sub-Hamdon, TA14 6PS
*Proposal: Notification of intent to fell No.02 trees within a Conservation Area
This is for **notification** only.*
 - (b) 25/00326/FUL – Land to read of 50, North Street. Stoke-sub-Hamdon TA14 6QQ
Proposal: Proposed erection of two dwellings and two double garages

25/084 HIGHWAYS MATTERS

To raise any new highways concerns or issues within the Parish that require action.

25/085 CRIME, DISORDER AND COMMUNITY SAFETY

To raise any concerns or issues within the Parish

25/086 CORRESPONDENCE

Members are asked to consider any correspondence that requires a decision.

25/087 ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING

25/088 DATE OF NEXT MEETING

Wednesday 7th MAY 2025, starting at 7:00pm – this is the Annual Meeting of the Parish Council.

END OF AGENDA

